

# HUMAN SERVICES COMMITTEE

## A G E N D A

TUESDAY, APRIL 20, 2010

**4:30 P.M. OR IMMEDIATELY FOLLOWING PERSONNEL/JUDICIAL COMMITTEE MEETING**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- |       |     |   |
|-------|-----|---|
|       | I   | CALL TO ORDER   |
|       | II  | ROLL CALL   |
| 1- 2  | III | MINUTES (3/16/10)   |
|       | IV  | PUBLIC INPUT  |
|       | V   | PETITIONS AND COMMUNICATIONS  |
| 3-30  | A.  | Michigan Smokefree Law - Effective May 1, 2010 (Health Department presentation)   |
|       | B.  | Assistant County Executive for Recreation and Administrative Services   |
| 31-34 | 1.  | Bay 3 TV Annual Renewal Contract (Seeking approval of renewal agreement at current rate; authorization for Board Chair to sign - proposed resolution attached)  |
| 35-37 | 2.  | Summer Youth Recreation Program Agreements (Seeking approval of agreements; authorization for Board Chair to sign - proposed resolution attached)   |
|       | C.  | Health Director   |
| 38-39 | 1.  | Early On Agreement Renewal (Seeking approval of renewal agreement; authorization for Board Chair to sign - proposed resolution attached)  |
| 40-41 | 2.  | Letter of Agreement w/NMS Labs (Seeking approval of LOA; authorization for Board Chair to sign - proposed resolution attached)  |
|       | D.  | Director of Division on Aging   |
| 42-43 | 1.  | Title V Agreements (Seeking approval of Agreements; authorization for Board Chair to sign - proposed resolution attached)   |
| 44-45 | 2.  | Letter of Intent for FY 2011 Funding (Seeking authorization to submit letter of Intent and grant application; authorization for Board Chair to sign all required documents; approval of any required budget revisions - proposed resolution attached) |
|       | 3.  | Verbal Update on Senior Olympics  |

- VI      REFERRALS
- VII     UNFINISHED BUSINESS
- VIII    NEW BUSINESS
- IX      MISCELLANEOUS
- X       ADJOURNMENT

**PLEASE NOTE:      THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THE HUMAN SERVICES COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.**

# HUMAN SERVICES COMMITTEE

## MINUTES

MEETING OF THE HUMAN SERVICES COMMITTEE ON TUESDAY, MARCH 16, 2010, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 5:15 p.m. by Chair Duranczyk.

Roll call:

### MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
MICHAEL J. DURANCZYK, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y			
VAUGHN J. BEGICK, VICE CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y			
PATRICK H. BESON	P	Y	Y	S/Y	M/Y	Y	M/Y	Y	Y			
ERNIE KRYGIER	P	M/Y	Y	Y	S/Y	M/Y	Y	S/Y	MY			
KIM COONAN	P	S/Y	S/Y	M/Y	Y	Y	Y	M/Y	Y			
EUGENE F. GWIZDALA	P	Y	M/Y	Y	Y	S/Y	S/Y	Y	S/Y			
BRIAN K. ELDER, EX OFFICIO		E	X	C	U	S	E	D				

### MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
MICHAEL J. DURANCZYK, CHAIR												
VAUGHN J. BEGICK, VICE CHAIR												
PATRICK H. BESON												
ERNIE KRYGIER												
KIM COONAN												
EUGENE F. GWIZDALA												
BRIAN K. ELDER, EX OFFICIO												

### MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
MICHAEL J. DURANCZYK, CHAIR												
VAUGHN J. BEGICK, VICE CHAIR												
PATRICK H. BESON												
ERNIE KRYGIER												
KIM COONAN												
EUGENE F. GWIZDALA												
BRIAN K. ELDER, EX OFFICIO												

OTHERS PRESENT: D.TILLEY, C.MAILLETTE, M.FITZHUUGH, T.QUINN, R. REIMANN, F.HORGAN, R.PABALIS, B.GOIK, R.REDMOND, BAY 3 TV, REGION V REP, D.BERGER

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

**HUMAN SERVICES COMMITTEE  
TUESDAY, MARCH 16, 2010  
PAGE 2**

**MOTION NO.**

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- 1            MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF  
FEBRUARY HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

Annette Jeske, MSA Housing Coordinator for Region VII, was present to speak to available in-home services for residents in licensed settings, i.e. adult foster care homes and homes for the aged using the MI-Choice Medicaid Waiver residential services option. She spoke to the goals of the program, who it can help and the process. For more information contact Region VII at 1-800-858-1637. It was

- 2            MOVED, SUPPORTED AND CARRIED TO RECEIVE THE REPORT.**
- 3            MOVED, SUPPORTED AND CARRIED TO RECEIVE THE COMMUNICATION  
RE COMMUNITY CENTER POOL BUDGET REDUCTIONS.**
- 4            MOVED, SUPPORTED AND CARRIED TO RECEIVE THE COMMUNICATION  
RE SUMMER RECREATION PROGRAM BUDGET REDUCTIONS.**
- 5            MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL  
OF THE HOUSING REHABILITATION GRANT APPLICATION, CONTRACT  
EXTENSION FOR BAY AREA HOUSING, INC.**
- 6            MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL  
OF THE WEEK OF HOPE PARTNER ORGANIZATION AGREEMENT  
(DIVISION IN AGING).**
- 7            MOVED, SUPPORTED AND CARRIED TO REFER THE RESOLUTIONS FOR  
DIAMOND GEM AWARD WINNERS TO THE APRIL BOARD MEETING.**

Rebecca Reimann, Director of Division on Aging, advised of the change in the Diamond Gem Award event which will now be a dinner not a lunch. She also touched upon upcoming events especially the Summer Olympics.

There being no further business, It was

- 8            MOVED, SUPPORTED AND CARRIED TO ADJOURN (5:25 P.M).**

Submitted by:

*Deanne Berger*

Deanne Berger  
Board Coordinator

- 2 -

# Michigan's New Smokefree Law

What You Need To Know



# What you need to know

- Effective Date
- What's covered
- What's not
- Implementation
- Enforcement
- Resources



# Dr. Ron Davis Smokefree Law

- Passed by Senate and House on Dec. 10, 2009
- Signed by the Governor on Dec. 18, 2009
- Public Act 188 of 2009



# Effective Date

- Effective Saturday, May 1, 2010
- Not Friday Night, 12:01 a.m.

May							2010	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
						1		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31							





# What does the smokefree law cover?

- All Workplaces
  - ▢ Public and Private
- All Food Service Establishments
  - ▢ A food service establishment is any place with a license to serve food and beverages
  - ▢ Restaurants
  - ▢ Bars
  - ▢ Bowling Alleys



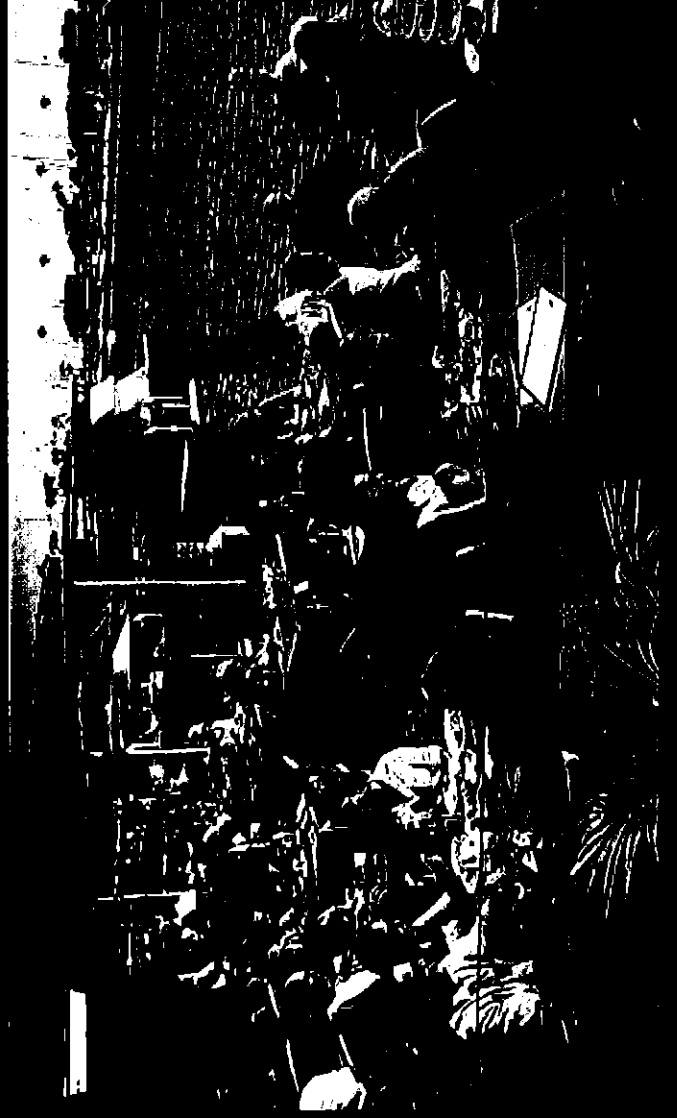
# What does the smokefree law cover?

- The law includes any public place
  - Bingo Halls
  - Shopping Malls
  - Concert Halls
  - Arenas
  - Museums
  - Mechanic Shops
  - Health Facilities
  - Nursing Homes
  - Educational Institutions
  - Child Care Centers
  - Hotel & Motels



# What does the smokefree law cover?

- All Food Service Establishments
  - ▢ Outdoor areas of restaurants and bars where food and beverage may be served will be smokefree.
  - ▢ This includes patios of bars and restaurants



make  
**MI** air  
SMOKEFREE

# What does the smokefree law cover?

- VFW halls or other private clubs
  - Any establishment that has a food service license cannot allow smoking
  - Even if it only serves once a week or once a year
  - If they don't serve food or drink but employ at least one person, they must be smokefree



# What does the smokefree law cover?

- Hookah Bars
  - Hookah bars can operate as tobacco specialty shops
  - Any establishment with a food service license must be smokefree



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**MI** air  
SMOKEFREE

# What are the exemptions?

- Exemptions
  - The Law does not apply to businesses located on sovereign grounds.
- = Cigar bars
- = Tobacco specialty stores



# What are the exemptions?

- Casinos
  - Detroit's 3 Casinos
    - Smoking allowed only on the gaming floors
    - All restaurants, bars, hotels, conference rooms and common areas outside of the gaming area are still covered
  - Michigan's 20 American-Indian casinos are not covered by state law.



# What are the exemptions?

- Cigar Bars
  - Smoking may be allowed at existing cigar bars that meet specific criteria
  - Cigar bars must meet all criteria





# What are the exemptions?

## ■ Cigar Bar Criteria

- In existence
- Generated 10% or more of its total gross annual income from the on-site sale of cigars and the rental of on-site humidors
- Is separately located from any area where smoking is prohibited and smoke does not infiltrate into nonsmoking areas
- Has installed an on-site humidor
- Prohibits entry to anyone under the age of 18 during business hours
- Allows only the smoking of cigars that retail for over \$1.00 per cigar
- Prohibits the smoking of all other tobacco products
- Files an affidavit on January 31 of each year to claim the exemption



make  
**MI** air  
SMOKEFREE

# What are the exemptions?

- Tobacco Specialty Shops
  - Smoking may be allowed at tobacco specialty shops that meet specific criteria
    - In existence
    - Generated 75% or more of its total gross annual income from the on-site sale of tobacco products and smoking paraphernalia
    - Is separately located from any area where smoking is prohibited and smoke does not infiltrate into nonsmoking areas
  - Prohibits entry to anyone under the age of 18 during business hours
  - Files an affidavit on January 31 of each year to claim the exemption



# What are the exemptions?

- Other exemptions
  - A primary residence that is also used as an office and for no other employees other than the owner
  - A motor vehicle



# What is implementation?

- Statewide education campaign
  - Community presentations
  - Brochures and other publications
    - Print an article in your publication
  - Ads in print and broadcast media around the state



# What is implementation?

- State website:
  - [www.michigan.gov/smokefreelaw](http://www.michigan.gov/smokefreelaw)
- Informational Line:
  - (866) 59-SMOKE



# What is implementation?

- What are businesses required to do?
  - Beginning May 1, 2010, a person in charge of an establishment that is subject to the new smoke-free law must:
    - Post required no-smoking signs
    - Remove indoor ashtrays and other smoking receptacles
    - Direct any person who is smoking to extinguish the cigarette, cigar or other lighted item
- A compliance checklist is available on the smokefree law website.



# What is implementation?

- Operation Check
  - ▢ Activate volunteers
    - Focused activities on May 1, 2010, during the first week of the law, after 3 months, after 6 months
  - ▢ Visibility in our communities
    - Wearing positive messages during the first weekend
  - ▢ Assure compliance
    - Observe activities and fill out surveys
  - ▢ Obtain positive media
    - Organizing an earned media activity for May 1 (Bar 1)



# How is it enforced?

- Enforcing agencies are:
  - ▢ State health department
  - ▢ State agriculture department
    - For food service establishments (bars and restaurants)
  - ▢ Local health departments
- Complaint-driven
  - ▢ Complaints will be investigated by the designated enforcement agency





# How is it enforced?

- Complaints may be enforced by the local health departments and the Michigan Department of Community Health Tobacco Section
- Visit [www.michigan.gov/smokefreelaw](http://www.michigan.gov/smokefreelaw) to find out how to file a complaint



# How is it enforced?

- If someone is smoking
  - ▢ The owner or manager is required to ask them to stop
  - ▢ If they don't, the owner or manager is required to deny service and ask the individual to leave
  - ▢ If they still don't stop, follow your normal protocol for dealing with disruptive customers or clients



# How is it enforced?

- If an establishment is allowing smoking
  - The local health department can be asked to investigate
  - If smoking persists, the health department can take further administrative action that could lead to fines, fees and shut down of that establishment



# How is it enforced?

- Violations
  - A fine can be levied
    - A civil fine of not more than \$100.00 for a first violation
    - A civil fine of not more than \$500.00 for a second or subsequent violation.



# How is it enforced?

- Experience in other states is that citations and fines are uncommon
- People like the law and comply
- No smoking signs are required to be posted
- Signs will be available from the Michigan

Department of Community Health website:

[www.michigan.gov/smokefreelaw](http://www.michigan.gov/smokefreelaw)



# Cessation Resources



# What are the exemptions?

- If you have questions about other places that may or may not be included in the law that have not been addressed in this presentation or the FAQ, please call the Michigan Department of Community Health at 866-59-SMOKE.



# Questions?

Rachelle Shotwell  
Community Health Educator  
Bay County Health Department  
[shotwellr@baycounty.net](mailto:shotwellr@baycounty.net)

989-895-4281





**BAY COUNTY  
Administrative Service**

**Michael K. Gray,**  
**Assistant County Executive for**  
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**County Executive**

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Richard Pabalis, Superintendent  
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Robert Super, Director  
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**RECREATION**  
Brent Golk, Recreation & Clubhouse Supervisor  
golkb@baycounty.net

**MEMORANDUM**

To: Mr. Michael Duranczyk, Chairperson and Commissioners, Human Services Committee

From: Michael K. Gray  
Assistant County Executive for Recreation & Administrative Services

Subject: *mlg* Bay 3 TV Annual Renewal of Contract

Date: April 14, 2010

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**Request:** Authorize annual contract renewal with Bay 3 TV Partners (City of Bay City and Bay City Public Schools) for the contract period of July 1, 2010 through June 30, 2011.

**Background:** Since inception of the Bay 3 TV Partnership, the contract period has been one year at a time, coinciding with the fiscal year of the managing partner, which is the Bay City Public Schools. Each year in March or April, the partners are requested to approve a new contract for the July 1, 2010 through June 30, 2011 period.

**Financial Implications:** The contribution for Bay County (and the other partners) went to \$41,000 last year. The first 50 % of the new contract period has been budgeted (along with the last 50% of the current year) in the Recreation and Administrative Services budget.

Approval of the one year contract extension will commit the County to a 2<sup>nd</sup> 50% payment in the first six months of 2011.

As a result of going several years without an increase, and the significant increase last year, a five-

-31-

year plan was developed. The plan calls for a 1.5% annual increase. The request for the 2010/2011 year is \$41,615.00.

Commissioner Maillette (Board's representative on TV 3) and I met with the Board Chair and Ways & Means Chair to discuss this. Our consensus was that because virtually all of our programs are receiving reductions, we are recommending funding for 2010/2011 of the same amount as last year: \$41,000.00. The recommendation is contingent on the other two funding partners approving the \$41,000.00 funding level.

**Recommendation:**

1. Approve contracting with other Bay 3TV Partners for the period of July 1, 2010 through June 30, 2011;
2. Approve the contribution of \$41,000.00 as Bay County's share, subject to concurrence at the same level by the City of Bay City and the Bay City Public Schools.
3. Authorize the Board Chair to sign the agreement on behalf of Bay County, with review and approval as to legal form only by Corporation Counsel.

cc: Tom Hickner  
Marty Fitzhugh  
Rene Holcomb  
Robert Belleman  
Brent Goik

# BAY 3-TV FIVE YEAR PLANNING

## Beginning Fund Balance July 1

Bay City Public Schools Contribution  
 Bay County Contribution  
 City of Bay City Contribution  
 Tape Reproduction Sales  
 Total Revenue

## Total Revenue & Beginning Fund Balance

### Expenditures:

S616903 Salaries-Wages-Beauchamp-15.24/hr  
 -Salaries-Wages-Adam Jakubiak-\$9.25/hr  
 Salaries-Wages-Nicholas Paige-8.00/hr  
 Salaries-Wages-Rene Holcomb-25%  
 Total Salaries

S016920 Bay Retirement  
 S016921 Bay FICA  
 S016922 Bay Employee Benefits  
 S616940 Equipment Repair  
 S616985 Supplies  
 S616990 Equipment  
 Total Other  
 Total Expenditures

## Ending Fund Balance June 30

	Approved Budget 2009-10	Projected 2010-11	Projected 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15
\$	28,479.00	\$ 31,248.00	\$ 34,179.00	\$ 36,338.00	\$ 37,894.00	\$ 38,800.00
41,000.00	41,000.00	41,615.00	42,239.00	42,873.00	43,516.00	44,169.00
41,000.00	41,000.00	41,615.00	42,239.00	42,873.00	43,516.00	44,169.00
8,000.00	8,000.00	8,120.00	8,242.00	8,366.00	8,491.00	8,618.00
\$	131,000.00	\$ 132,965.00	\$ 134,959.00	\$ 136,985.00	\$ 139,039.00	\$ 141,125.00
\$	159,479.00	\$ 164,213.00	\$ 169,138.00	\$ 173,323.00	\$ 176,933.00	\$ 179,925.00
32,015.00	32,015.00	32,495.00	32,982.00	33,477.00	33,979.00	34,481.00
21,000.00	21,000.00	21,315.00	21,635.00	21,960.00	22,289.00	22,623.00
16,800.00	16,800.00	17,052.00	17,308.00	17,568.00	17,832.00	18,100.00
12,690.00	12,690.00	12,880.00	13,073.00	13,269.00	13,468.00	13,669.00
82,505.00	82,505.00	83,742.00	84,998.00	86,274.00	87,568.00	88,881.00
\$13,980.00	\$14,438.00	\$15,074.00	\$15,512.00	\$15,961.00	\$16,419.00	\$16,886.00
\$5,728.00	\$6,312.00	\$6,406.00	\$6,502.00	\$6,600.00	\$6,699.00	\$6,799.00
\$15,218.00	\$15,979.00	\$16,778.00	\$17,617.00	\$18,498.00	\$19,423.00	\$20,394.00
\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
\$4,300.00	\$4,300.00	\$4,300.00	\$4,300.00	\$4,300.00	\$4,300.00	\$4,300.00
\$45,726.00	\$47,529.00	\$49,058.00	\$50,431.00	\$51,859.00	\$53,341.00	\$54,868.00
\$128,231.00	\$130,034.00	\$132,800.00	\$135,425.00	\$138,133.00	\$140,909.00	\$143,751.00
31,248.00	34,179.00	36,338.00	37,894.00	38,800.00	39,016.00	39,232.00

Increased fees 1.5% annually

0% for 2010-11 and 1.5% thereafter as a projection only

Increased retirement from 16.54% to 18.75% over 5 years

Increased Benefits 5% per year

### INDIRECT COSTS NOT BEING CHARGED INCLUDE:

Indirect Costs not charged to the Bay3TV program are \$ 19,425.00  
 accounts for payroll, accounting, custodial, utilities and space utilized.

### \*NOTES:

1. The increases in revenues and expenses were arbitrary and designed for planning discussion purposes only.
2. Salary and benefits will vary depending on actual pay and employer/employee benefit contribution rates and State determined retirement factor.
3. Adam Jakubiak started in September. The 08-09 wages are a previous employee - Troy Mason.
4. Indirect Costs not charged to Bay 3TV are based on the rate utilized by all programs within the District. (see 6 and 7.)
5. A detail inventory of equipment is attached.
6. Bay3TV Space (300sq. ft.) Daily heating, cooling, custodial cleaning service.
7. Payroll Service, Time Slips, Gims Acct., Phone Service

# **BAY COUNTY BOARD OF COMMISSIONERS**

**5/11/10**

## **RESOLUTION**

- BY: HUMAN SERVICES COMMITTEE (4/20/10)
- WHEREAS, Bay County, along with the City of Bay City and the Bay City Public Schools, is a partner in the operations of Bay 3 TV, and last year the partner's contribution to this was increased to \$41,000 (from \$31,000) per year for operation of this public information cable television channel; and
- WHEREAS, Since the inception of the Bay 3 TV Partnership, the contract period has been one year at a time, coinciding with the fiscal year of the managing partner which is the Bay City Public Schools; and
- WHEREAS, Each year in March or April, the partners are requested to approve a new contract and a proposed contract covering the period July 1, 2010 through June 30, 2011 has been submitted; and
- WHEREAS, A five year plan for funding was developed and this plan calls for a 1.5% annual increase with the dollar amount for this contract period being \$41,615.00 in the 2010-2011 period; and
- WHEREAS, Based on discussions with the Board's representative on Bay 3 TV Board, the Board Chair, the Chair of Ways and Means and administration, it is recommended that Bay County continue to participate in the Bay 3 TV partnership and contribute \$41,000 for the 7/1/10 through 6/30/11 contract; and
- WHEREAS, Bay County budgeted its funding contribution based on \$41,000 with the first half payment budgeted in the 2010 Recreation and Administrative Services budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the contract with the other Bay 3 TV Partners for the period of July 1, 2010 through June 30, 2011 in the amount of \$41,000; Be It Further
- RESOLVED That Corporation Counsel is authorized to prepare the renewal contract for Bay 3 TV operations for the period 7/1/10 through 6/30/11 and the Chairman of the Board is authorized to execute said contract on behalf of Bay County; Be It Further
- RESOLVED That budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR  
AND COMMITTEE

Bay 3 TV Contract - 2010-2011

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglick				Klm Coonan				Donald J. Tilley			

### **VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

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**BAY COUNTY**  
**Administrative Services**

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**RECREATION**  
Brent Goik, Recreation & Clubhouse Supervisor  
goikb@baycounty.net

## **MEMORANDUM**

**DATE:** April 14, 2010

**TO:** Mr. Michael Duranczyk, Chairperson  
Human Services Committee  
Bay County Board of Commissioners

**FROM:**  Brent Goik, Recreation Supervisor

**SUBJECT:** Summer Youth Recreation Program Agreements

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**Request:** Authorize renewal of contracts for summer recreation programs operated by the Bay City Public Schools and the Bay County Boys & Girls Club for 2010, using existing budgeted funds.

**Background:** Bay County for the past several years has contracted with two outside organizations to provide summer recreation programs at several sites within Bay County:

Bay City Public Schools - V.I.P. Program -

Bay County Boys & Girls Club: - Bay County Boys & Girls Club  
- Pinconning Area Boys & Girls Club  
- Essexville Boys & Girls Club

As you know, the County directly operates a summer recreation program each year at the Bay County Community Center. In addition, since the western Bay County area has an Auburn/Williams recreation program we also provide some field trip transportation assistance.

As an additional note, as of this writing it appears that it will be again possible to offer a limited, pilot program of the Summer Food Service Program at most if not all sites, including the Community Center. The program will be operated by the Bay City Public Schools, with some in-kind assistance from Bay County, with no additional cost to the County. The program will be funded by the USDA meal reimbursement program administered by the Michigan Department of Education.

**Finance/Economics:** \$20,000 is budgeted for the Bay City Public Schools V.I.P Program, and \$13,000 for the Boys & Girls Club. These funds are existing in the 2010 recreation department adopted budget. No additional funds are necessary.

We are discussing the possibility of reducing cost, although the department has already exceeded its target budget reductions. Any savings will be reported at the May Ways & Means Committee meeting.

**Recommendation:** Approve contracting for summer youth recreation programs with 1.) The Bay City Public Schools and 2.) The Bay County Boys & Girls Club for 2010 using existing budgeted funds at the locations identified in the Background section of this memo, and authorize the Board Chairman to sign these agreements on behalf of Bay County upon presentation by Corporation Counsel.

BG/ec

cc: Tom Hickner	Kim Priessnitz
Marty Fitzhugh	Jerry Lombardo
Michael Gray	Sarah DuFresne
Rick Pabalis	Bill Palmer
Bob Gonzales	

**BAY COUNTY BOARD OF COMMISSIONERS****5/11/10****RESOLUTION**

- BY: HUMAN SERVICES COMMITTEE (4/20/10)
- WHEREAS, Bay County, for the past several years, has contracted with two outside organizations to provide summer recreation programs at several sites within Bay County, as follows:  
 Bay City Public Schools-V.I.P. Program  
 Bay County Boys & Girls Club: Bay County Boys & Girls Club  
 Pinconning Area Boys & Girls Club  
 Essexville Boys & Girls Club
- WHEREAS, Bay County directly operates a summer recreation program each year at the Bay County Community Center and, in addition, since the western Bay County area has an Auburn/Williams recreation program, Bay County also provides some field trip transportation assistance; and
- WHEREAS, Additionally it appears it will again be possible for Bay County to offer a limited, pilot program of the Summer Food Service Program at most, if not all, sites including the Community Center; and
- WHEREAS, The program will be operated by the Bay City Public Schools with funding from the USDA meal reimbursement program administered by the Michigan Department of Education, with some in-kind assistance from Bay County, with no additional cost to the County; and
- WHEREAS, Funds are included in the 2010 Recreation Department budget, i.e. \$20,000 for the Bay City Public Schools V.I.P. Program and \$13,000 for the Boys & Girls Club; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves contracting for summer youth recreation programs with the Bay City Public Schools and with the Bay County Boys & Girls Club for 2009 for programs at the following sites:  
 Bay City Public Schools-V.I.P. Program  
 Bay County Boys & Girls Club: Bay County Boys & Girls Club  
 Pinconning Area Boys & Girls Club  
 Essexville Boys & Girls Club
- RESOLVED That the Chairman of the Board is authorized to execute said Agreements on behalf of Bay County following legal review/approval; Be It Finally
- RESOLVED That budget adjustments, if required, are approved.

MICHAEL J. DURANCZYK, CHAIR  
 AND COMMITTEE

2010 Summer Youth Recreation Program Agts

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN  
Health Director

1200 Washington Avenue  
Bay City, Michigan 48708  
(989) 895-4003  
FAX (989) 895-4014  
TDD (989) 895-4049

To: Michael Duranczyk, Chair, Human Services Committee  
From: Barbara MacGregor, Health Director  
Date: March 30, 2010  
Re: Early On Agreement Renewal

### BACKGROUND

Bay Arenac Intermediate School District (BAISD) is engaged in the business of providing public education services and programs, and Early On-Early Intervention Services is part of such services.

The Bay County Health Department (BCHD) is engaged in the business of providing the Maternal Infant Health Program (MIHP), and as part of the proposed Agreement, provides a MIHP nurse to act as an Early On Family Service Coordinator/Liaison.

The proposed Agreement for FY 2010-2011 is a renewal of the current Agreement between the BAISD and the BCHD.

### FINANCIAL CONSIDERATIONS

There are no financial considerations, as the Agreement renewal provides funding in the amount of \$61,973 which covers 100% of the actual costs of the Early On Family Service Coordinator/Liaison position.

### RECOMMENDATION

Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement renewal be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement renewal.

Cc: M. Laurus  
T. Hickner  
M. Fitzhugh  
T. Quinn  
C. Hebert  
K. Priessnitz

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**BAY COUNTY BOARD OF COMMISSIONERS**

5/11/10

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (4/20/10)

WHEREAS, The Bay-Arenac Intermediate School District is engaged in the business of providing public education services and programs and Early On-Early Intervention Services is one of those services; and

WHEREAS, The Bay County Health Department is engaged in the business of Maternal Infant Health Program (MIHP) and, as part of an existing agreement with the Bay-Arenac Intermediate School District, provides an MIHP Nurse to act as an Early On Family Service Coordinator/Liaison; and

WHEREAS, The agreement with BAISD provides funding in the amount of \$619735 which covers 100% reimbursement of the actual costs of the Early On Family Service Coordinator/Liaison position; and

WHEREAS, Renewal of the agreement for FY 2010-11 is necessary; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Agreement between the Bay-Arenac Intermediate School District and Bay County (Health Department) for FY 2010-2011 is approved and the Chairman of the Board authorized to execute said Agreement on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments required are approved.

MICHAEL J. DURANCZYK, CHAIR  
AND COMMITTEE

Health Dept - 2010-11 BAISD Agt.

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_



Thomas L. Hickner  
Bay County Executive



# BAY COUNTY Health Department

Creating A Healthy Environment For The Community

Barbara MacGregor, RN, BSN  
Health Director

1200 Washington Avenue  
Bay City, Michigan 48708  
(989) 895-4006  
FAX (989) 895-4014  
TDD (989) 895-4049

## MEMO

**To:** Michael Duranczyk, Chairperson, Human Services Committee  
**From:** Barbara MacGregor, Health Director  
**CC:** Dr. Howard Hurt, Tom Hickner, Marty Fitzhugh, Crystal Hebert, Michael Gray, Kim Priessnitz  
**Date:** March 24, 2010  
**Re:** Letter of Agreement with NMS Toxicology Labs

### Background

In the past, Bay County has utilized NMS Labs to provide toxicology services for Medical Examiner cases. This is a Letter of Agreement to provide toxicology testing services for FY 2010.

### Financial Considerations

This Agreement includes special discounted pricing for frequently ordered blood and urine tests. There are no financial considerations as these costs have already been built into the 2010 budget.

### Recommendations

Upon favorable review by Corporation Counsel, the Health Department recommends this Letter of Agreement be approved and signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this Agreement.

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**BAY COUNTY BOARD OF COMMISSIONERS**

**5/11/10**

**RESOLUTION**

BY: HUMAN SERVICES COMMITTEE (4/20/10)

WHEREAS, Bay County has utilized NMS to provide toxicology services for Medical Examiner cases; and

WHEREAS, A Letter of Agreement for NMS Labs to continue providing toxicology testing services for FY2010-2011 has been submitted; and

WHEREAS, This service has been included in the 2010 Health Department budget and the Health Director recommends in favor of approval of the Letter of Agreement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Letter of Agreement between NMS Labs and Bay County (Health Department) for toxicology services and authorizes the Chairman of the Board to execute said LOA on behalf of Bay County following legal review/approval; Be It Further

RESOLVED That budget adjustments related to the LOA, if required, are approved.

KIM COONAN, CHAIR

AND COMMITTEE

Health Dept - ME Toxicology Services - NMS Labs

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Malllette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-41-

TO: Human Services Committee  
FROM: Rebecca Carlson Reimann  
SUBJ: Title V Worksite Agreements for Bay County  
FY 2010-2011  
DATE: April 10, 2010

**Background:**

The Region VII Area Agency on Aging has a grant for senior employment, known as the Senior Community Services Employment Program. The grant provides funding for part-time workers age 55+, employed by Region VII, who are placed in various community settings to obtain work experience and training. The County of Bay has provided work settings for these individuals in a variety of Departments, including the Division on Aging, Health Dept, Building and Grounds, and Civic Arena. The Region VII Area Agency on Aging requires execution of a worksite agreement between Region VII and the host agencies.

**Financial Implications:**

There is a matching requirement for host agencies, but Region VII accepts an in-kind match for this program. Host agencies submit a quarterly report to verify the match.

**Recommendation:**

It is recommended that the Board Chairman be authorized to enter into these agreements with Region VII, subject to review and approval by Corporation Counsel. Any budget adjustments required for these agreements are approved.

cc: Tom Hickner  
Marty Fitzhugh  
Barb MacGregor  
Marilyn Laurus  
Michael Gray  
Rick Pabalis

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**BAY COUNTY BOARD OF COMMISSIONERS**

**5/11/10**

**RESOLUTION**

- BY: HUMAN SERVICES COMMITTEE (4/20/10)
- WHEREAS, The County of Bay has been utilizing Title V workers; and
- WHEREAS, The following organizations can benefit from the use of Title V workers if candidates meeting job duties can be identified: Bay County Division on Aging (Office, Kitchen, Canteen Building), Bay County Health Dept, Civic Arena, Building and Grounds (Community Center); and
- WHEREAS, The above organizations wish to host Title V worker(s) as outlined in each agreement under the program for the new Title V fiscal year which begins July 1, 2010 and ends June 30, 2011; Therefore, Be it,
- RESOLVED That the Bay County Board of Commissioners approves the Title V Agreements for FY 2010-2011 and authorizes the Board Chair to execute said Agreements on behalf of Bay County following legal review/approval; Be It Further
- RESOLVED That budget adjustments related to these agreements are approved.

MICHAEL J. DURANCZYK, CHAIR  
AND COMMITTEE

DOA - Title V Agts

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-43-

TO: Human Services Committee  
FROM: Becky Carlson Reimann  
SUBJ: Requesting authorization to submit letter of intent, FY 2011 funding  
DATE: April 10, 2010

Background:

The Region VII Area Agency on Aging has released for review and comment the proposed allocation chart for funding for the fiscal year beginning October 1, 2010. There will be a period for review and comment and the chart will then be finalized. Once the chart has been approved for distribution, all interested service providers will be mailed a copy, along with a letter of intent form. There will be a due date in May for interested organizations to submit a letter of intent if they wish to be considered for the application process for state and federal funding for FY 2010-2011.

Financial Implications:

The Bay County Division on Aging receives grant funding from Region VII Area Agency on Aging for several important programs. The Division on Aging is expected to meet the deadline for submission of the letter of intent and the subsequent due date for the complete grant proposal in order to be considered for future grant funding. Because there is a short turnaround time, I am requesting authorization to proceed with meeting these deadlines for the new fiscal year. There would be hardship for area seniors if these funds were not available to provide financial support for services in the new year.

Recommendation:

I am recommending that the full Board authorize the Bay County Division on Aging to submit to Region VII Area Agency on Aging the letter of intent to apply for funding for fiscal year 2010-2011 and that the Division on Aging be authorized to prepare and submit the grant application for funding for the same fiscal year. I am also recommending the Board Chairman be authorized to sign application forms and other subsequent contract documents/amendments/revisions for the same fiscal year, subject to final review and approval by Corporation Counsel. All budget revisions resulting from this application are considered approved.

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**BAY COUNTY BOARD OF COMMISSIONERS****5/11/10****RESOLUTION**

- BY: HUMAN SERVICES COMMITTEE (4/20/10)
- WHEREAS, The Region VII Area Agency on Aging will be providing an allocation chart for funding for the new fiscal year beginning October 1, 2010; and
- WHEREAS, The Bay County Division on Aging anticipates receiving a letter of intent form to submit a proposal requesting the funding available for programs in Bay County; and
- WHEREAS, The Bay County Division on Aging anticipates submitting a proposal for funding for some of the services listed on the allocation plan: congregate nutrition, home delivered meals, case coordination & support, homemaking, respite care, personal care, disease prevention/health promotion, adult day care, and caregiver training; and
- WHEREAS, The letter of intent must be submitted to Region VII Area Agency on Aging in accord with their printed deadline for the application packet to be received; and
- WHEREAS, The application for funding and budgets will be due at Region VII Area Agency on Aging later this summer (due date to be determined); Therefore, Be It
- RESOLVED By the Bay County Board of Commissioners that the Bay County Division on Aging be authorized to submit a letter of intent to apply for funding for the fiscal year 2010-2011 and that the Division on Aging be authorized to prepare and submit the application for funding for the same fiscal year, and the Board Chairman be authorized to sign application forms, budgets, and subsequent contract documents and revisions for the same fiscal year, subject to legal review/approval; Be It Further
- RESOLVED That budget amendments resulting from this application and subsequent contract are approved.

MICHAEL J. DURANCZYK, CHAIR  
AND COMMITTEE

DOA-Letter of Intent - FY2011 Funding

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_  
VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ EXCUSED \_\_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_\_ DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_  
AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

-45-